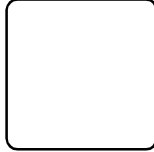


MANAS VALLEY ACADEMY

JAKHLIRPAR :: P.O. : SIMLAGURI-781313 :: DIST. BAKSA (ASSAM)

STUDENT'S IDENTITY



Name in full (Block)

Class Section Roll No.

Date of Birth Place of Birth

Dist P.O.State

Mark of Identification

Height cms. Weight

Mother Tongue

a) Father's Name

b) Occupation..... Mob No.

c) Mother's Name

b) Occupation..... Mob No.

Name of Disability-(if any) :

Home Address (Postal)

.....

If not staying with parents local Guardian's name and address with contact No.

.....

10. Declaration :

I have read all the rules and regulations of the school as contained in this school diary and promise to abide by them in letter and spirit.

Signatures of

Student Father

Mother Local Guardian

T.B. : The rules and regulations of the school are subject to change/ modification from time to time.

MANAS VALLEY ACADEMY

(Affiliated to C.B.S.E. Delhi)

Affl. No. - 230107

Phone No. (03666) 260328

Jakhlirpar, P.O.- Simlaguri

Dist.- Baksa (Assam) PIN - 781313

E-mail Id : manasvalleyacademy@yahoo.in

website : manasvalleyacademy.org.in



2016 - 2017

SCHOOL DIARY

Name of the Student :

Class Sec. Roll No.

Father's/Guardian's Name

Address

Phone No. Res. Off.

This diary must be brought to school everyday

2. No student will be allowed to enter school premises more than 15 minutes before the Warning Bell.
3. Any student begging for any exemption from uniform temporarily under unavoidable circumstances must take prior permission of the principal before entering classroom. In such case Guardian will write the note in the diary which should be signed by the principal.
4. Hair of every student must be combed / tied in order. Girls are suggested to tie their hair with black ribbon / belt.
5. Boys are strictly directed to cut their hair short and comb it in order. Strict action will be taken against those violate this code and try to fascinate extra-ordinary hair style.
6. No student shall bring any non veg items for tiffin as there are some vegetarian students who feel uncomfortable at the sight and smell of such non-veg items.
7. Every student is expected to be punctual, smart, humble, honest, truthful, gentle and kind to others both inside and outside.
8. No student will be admitted to the classroom without full and proper uniform.
9. No vulgar books, magazine of any sort, newspapers shall be brought to the school, and students shall never be vulgar in talks and behaviour.
10. The property of the school should be handled properly. The cost of damage done to the property will be recovered from the guardians of the student / students involved.
11. Disrespect to teacher, elders or visitors and misconduct of any sort will be severely dealt with. Be careful to respect parents and elders and avoid bad companions.

GENERAL CODES OF CONDUCT FOR STUDENTS

1. To acquire greater facility with the study of English, Only English should be spoken in the school premises.
2. No student is allowed to form any group or attend any meetings unless they are held by the school authorities.
3. Irregular attendance, habitual idleness, disobedience, conducts injurious to the normal tone of the school justify dismissal at any time of the year.
4. A ward with sickness which is infectious to other students may be asked to discontinue till the recovery of the illness.
5. No. act of indiscipline, insubordination, interference in the administration, disrespect to any religion or community shall be tolerated and the delinquent may even be expelled from the school.
6. Pupils are responsible for the safe custody of their books and other belongings, ornaments and jewellery of any kind are not allowed in the school.
7. Pupils should not keep money, costly articles etc. with them. The School does not take any responsibility of any loss or damage of such things in any case.
8. The School cannot be held responsible for accidents or minor/ serious injuries to pupil during the stay in the school or while taking part in sports, Co-curricular activities within or outside the school premises. However the school will take necessary step for the FIRST AID and treatment of the students in such cases.
9. Pupils are strictly forbidden to introduce objectionable literature in the school. Parcels and letters addressed to the students are subject to inspection.

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9. Any damage done to the school property must be made good / compensated by the pupils concerned.
 10. Stealing and forging signature are serious faults and those found guilty of these are liable to severe punishment even if it takes place off the school premises.
 11. Pupils on their way to and from school are expected to deport themselves in a responsible manner.
 12. Each student is to enter and leave classroom in an orderly manner. They are to leave their class room in a single file at times.
 13. It is the responsibility of each class Captain / Vice-Capain to see at the conclusion of class that all the windows are latched; lights and fans are switched off.
 14. Chalk is never allowed to be taken from the classroom to be used for any purpose except for writing on the blackboard with the permission of the teacher.
 15. Active concern for the poor in the form of social service is the duty of every student. It is expected that this extends beyond the boundaries of the school.
 16. When moving within the school for second languages, art class, library, laboratory, computer, cultural programme etc. students are to move in queue and as quickly as possible.
 17. Strict silence and great reverence are expected from the students during assembly, prayer time and singing. A very serious view will be taken of any misbehaviour at those moments.
 18. Each student is personally responsible for keeping the school clean and taking care of the furniture.

-
21. The cultural, Co-curricular activities of the school are conducted through House system & Clubs. Hence all students are obliged to take part in it.
 22. Transfer Certificate will be issued only two days after the application has been submitted to the office.
 23. Transfer Certificate will be issued only once in a year.
 24. Each pupil must possess a School Diary which should be brought to school daily.
 25. Pupils must attend the First day of classes after vacation. Any student arriving later must produce written explanation by the guardian.
 26. Smoking, use of drugs, consumption of alcoholic drink, chewing betel-nut etc. will result in immediate suspension and possible expulsion from the school.
 27. Students are prohibited to give or to take any things (article, letters etc.) to and from the classmates.
 28. For the well being and smooth running of the school the authority may ask the guardian to withdraw his/her ward, from the school under compelling situations.
 29. Parents and guardians are requested to affix their specimen signature in the space indicated in the diary
 30. Electronic goods (Mobile phone, CDS, Cameras, Pen drives etc.) Cash or toys are strictly prohibited within the school. If any of these items are found in the possession of students they will be confiscated and will not be returned.
 31. Students found involved in love - affairs directly or indirectly shall have to face suspension or expulsion from school.

teacher in-charge or the class teacher any breach of discipline noticed even during the recess.

In the event of a teacher being absent, they must inform the principal within the first five minutes from the commencement of the period.

The leaders are made to realize that to be a leader is a special privilege and honour. To betray the trust and confidence reposed in them is to commit a most degrading act.

They should bring to the notice of teachers day to day problem of students like fight, misunderstandings, injuries, damage to school property, missing articles etc.

LIBRARY

Library books will be issued once a week.

Book lost or damaged must be replaced/compensated by the borrower.

Students are not allowed to borrow school library book from one another.

Book must not be kept with the students for more than two weeks.

Reference library is a place for a serious study. It is open to the students of Class III-X who wish to increase their knowledge in any subject.

No book shall be taken out of the reference library. No tracing or making of any book is allowed.

Strict silence should be observed in the library.

42. Students should practise polite way of talking using “Thank you”, “Excuse me”, “Sorry”, “Please”, “May”, “I like to have” etc. No case of misbehaviour will be tolerated. It is compulsory for all the students to converse in English, for failure in which he / she may be punished or fined.

43. Students should not indulge in talking aloud or loitering in the school while the classes are in progress.

44. The behaviour of the students of senior classes must be exemplary to the other students.

45. No collection of money by the students and the use of the same without the consent of the school authorities is allowed.

46. Every student must possess the School Calendar and home task record and he/she must bring it to the school daily without any failure.

LEAVE AND ABSENCE

1. Staying away from school without leave granted is not tolerated except in case of sudden illness or other unforeseen circumstances. No leave or absence is sanctioned without letter authorized by the parents or guardians on valid reason. Reasons such as attending birthday, marriage, festival, excursion, guardian’s business and other domestic affairs etc. are not sufficient reasons.

2. After an absence from class, pupils must bring the reason duly entered in the regularity record. Absence from school on medical grounds should be supported by an authentic medical certificate.

3. Half-day leave only except on sudden sickness is not granted.

Late arrival to school is a breach of discipline. Students, who come late habitually may be sent back home.

Pupils who have been absent, for 15 days without due authorization from the principal will have their names struck off the rolls.

Pupils who are absent for more than 10% of the academic days of the school without proper authorization shall not be allowed to present themselves for the promotion in examination.

EXAMINATION / PROMOTION

Promotion depends on the child's performance throughout the year and not only marks secured in the final examination.

Promotion is decided at teachers meeting. Hence results are final and can not be reconsidered.

Pupils who fail badly in the promotion examination may be asked to leave the school as being either unwilling or unable to study. In no case however will a student be allowed to repeat the same for third time.

No pupil will be allowed to sit for the promotion examination if the attendance during the year is below 75%

Absence from examination without sufficient reason is a breach of discipline and will be considered tantamount to failure.

No Examinations are likely to be conducted on request of the guardians before or after the proposed dates under any circumstances.

Assessment records are published regularly. Tampering with

entries will be severely dealt with. The decision of the school authorities in the matter of promotion is final.

8. Anyone found using unfair means in examination will be debarred from further examinations and will be declared to have failed.

RESPONSIBILITY OF CLASS LEADERS

1. Special attention should be paid by class teachers in choosing suitable leaders. Names shall be submitted to the Principal/ Vice Principal in the beginning of each year.
2. Class Leaders must be as far as possible exemplary in conduct and industrious in their studies.
3. They must be able to command respect in the class.
4. They are employed for all assistance in the class, e.g. maintaining discipline, collecting or distributing books, attending to cleanliness and neatness of the class room, bringing charts, maps, reporting to concerned authorities about various needs of the class, up keeping of notice board etc.
5. They must rub out the writing on the black board immediately after each period.
6. The leader will write each day on the blackboard the date and the number of students present out of the total in their class.
7. The leaders will be responsible for all happenings in the class during the absence of the teacher.
8. It is incumbent on all leaders to report to the Principal, the

SCHOOL FEES

The session fees must be paid during Re-Admission.

The School tuition fees, Smart Class fees, Computer fees and Bus fees must be paid for twelve months. No deduction is made for holidays.

Monthly tuition fees of a pupil must be paid within first 7 days of the next month. (Fees may be paid for the whole session i.e. for 12 months also) A late fine of Rs. 1.00 (One) per day will be charged to tuition fee if paid after 7th of the month. If tuition fee is paid for the whole session (12 months) at one time in advance there will be a concession of 5% on the whole amount.

Students joining or leaving the school, at any time after the reopening of the school will have to pay the annual fees and the monthly fees for all the 12 months of that academic year.

The names of the students whose tuition fees are not paid consecutively for three months will be struck off the Class-Register and students concerned will not be allowed to attend classes.

SUPERVISED STUDY AT HOME

To the parents:

To avoid heavy load of work at the time of the examinations for your ward you are required to:

1. Provide a fairly convenient place for his/her study at home.
2. Make a study time table for him/her and see that he/she works sufficiently in the morning and evening..
3. Supervise all his/her written works at least once a week.
4. Help them do the homework assigned to them at the proper time.
5. Cover your Text and Exercise books and keep them neat and tidy.
6. They should go through their daily class routine and bring the required books. and copies.

SCHOOL BUS RULES

1. All students using the school bus are expected to be at the bus stop at least five minutes before the arrival of the bus.
2. The bus will not wait for late comers.
3. No student should come near the entry door of the bus unless it comes to a complete halt.
4. The drivers are authorised to stop the buses at the designated stopage only. The list of stops is prepared keeping in view of the convenience and safety of all. The students who avail school bus facility will not be allowed to change the bus or go somewhere else. No requests in this regard will be entertained.

When the bus is in motion, students must not move around and no part of their body should be outside the bus.

Objects of any kind must not be discarded inside or thrown out of the bus.

Students will be held responsible for any damage to the bus caused by negligence or vandalism.

Unruly behavior like shrieking and shouting is strictly prohibited.

Courteous behaviour is expected at all times.

The driver's attention must not be distracted for any reason.

1. The students are responsible for maintaining discipline in the bus. Any serious offence must be reported to the Principal.

2. On receiving any complaint of any student indulging in disobedience or indiscipline, the bus facility for that student shall be withdrawn.

3. Bus fee will be charged for 12 months of an academic session.

4. One month prior notice is required before withdrawing the child from the bus service.

5. If the parents are arranging their own private transport for child to commute, they must ensure that all rules laid down by the honourable Supreme Court are adhered to.

6. Students are strictly prohibited to come to school driving their own vehicles.

7. The safety of the children is the combined responsibility of the school staff, parents and the children themselves. Any violation to traffic rules by the driver or conductor must be reported to the principal immediately.

17. Parents are requested to refrain from dealing with the drivers and conductors directly.

TRIPS / PICNICS FOR STUDENTS

Educational and recreational trips are a part of the school curriculum. No separate permission will be sought from the parents for these while in school or outside the school. All safety measures will be taken by school but the school shall not be held responsible for any eventuality.

RECOMMENDATION TO PARENTS

1. No teacher can substitute the Parents. No school can be an alternative for the Home. Parents play a vital role in the education of a child. The school and the teachers are only an extension of the educational process which the parents have already begun at home. Hence we look forward to maximum co-operation and understanding between parents and school authorities to enable us to bring out the best in every child entrusted to us.
2. Parents are specially requested to go through all the rules and guidelines carefully and cooperate with school in maintaining punctuality, regularity, discipline and courteous behaviour.
3. Any parent desiring to meet the student during working hours shall report to the office and will not go to the class directly. Periodic enquiries by parents / guardians regarding the progress and conduct of their wards to the teachers are encouraged only just after the school hours or during lunch break.

AFTERNOON PRAYER

God ! we thank Thee for the night
And for the pleasant morning bright
For rest and food and love and care
And all that makes the world so fair
Help us to the things we should,
To be to others kind and good,
In all we do, in work or play
To grow more loving every day

: THE PLEDGE :

I solemnly promise in the names of the Sun, the Moon and the other Earth and also in the name of the Almighty that I will love my country in the truest sense of the term. I am determined to follow the great cultural heritage of my motherland, to love and respect my parents, teachers and elders. I shall remain ever committed to the prosperity and well-being of my countrymen, following the high ideals of honesty, truthfulness, kindness and sincerity and thus testifying myself as the best citizen, my country can boast of."

Signature of the pupil

PRAYERS

SARASWATI BANDANA

Om Osato Maa Satgamaya
Tamasomaa Jyotirgamaya
Mrityurmam Amritang Gamaya
Om Shanti, Om Shanti, Om Shanti

SCHOOLANTHEM

The Sun's away from us,
The moon and the sky,
But hope's so near us.
O 'ho' - We are Mvians,
We are Mvians,
We are all Mvians in hearts.
We will walk hand in hand,
We will work side by side, (2)
We will save and raise nation's pride.
O'ho! we are Mvians,
We are Mvians,
We are all Mvians in hearts.
We shall remain in unity,
We shall follow nationality, (2)
We must keep our names in the sand.
O'ho we are Mvians,
We are Mvians,
We are all Mvians in hearts. (3)

ANNUAL CALENDAR

Name of the Month : July, 2016

Working Days	School Programmes	Sundays & Holidays
18	23 rd : * Solo Acting	1 st to 16 th :
19	Competition (I - X)	Summer Vacation
20	* Activities ((I - X)	
21	* Result of Evaluation - I	17 th - Sunday
22	(Prep. - K.G.) and	
23*	F.A. - I (I - X)	24 th - Sunday
25		
26	30 th : * Combined Meet (Trust,	31 st - Sunday
27	S.M.C. & Teachers)	
28	Time: From 1:00 p.m.	
29		
30*		
12 days		

Working Days: 12 Non-Teaching Days: 2 Teaching Days: 10

ANNUAL CALENDAR

Name of the Month : April, 2016

Working Days	School Programmes	Sundays & Holidays
1*	4 th , 5 th & 6 th : Admission	3 rd - Sunday
2*		
4*		
5*	7 th & 8 th : Teachers' Training	10 th - Sunday
6*		
7*		
8*	18 th : New Session Begins	11 th - 16 th - Assembly Election & Bohag Bihu
9*	23 rd : Inter House Cricket	
18	: Combined Meet	
19	(Trust, S.M.C. & Teachers)	17 th - Sunday
20	.	
21		
22	from 11:00 a.m.	24 th - Sunday
23*		
25	30 th : Dance Competition	
26	(Preparatory - X) and	
27	Activities (I - X)	
28		
29		
30*		
= 20 days		

Working Days: 20 Non-Teaching Days: 10 Teaching Days: 10

ANNUAL CALENDAR

Name of the Month : May, 2016

Working Days	School Programmes	Sundays & Holidays
2	7 th : * Drawing Competition	1 st - Sunday
3	& Selection and	
4	workshop for	
5	Recitation (I - X) and	8 th - Sunday
6	Rhyme (Prep. - K.G.)	
7*	Competition	
9	* Activities (I - X)	15 th - Sunday
10		
11	14 th : * Rhyme(Prep. - K.G.)	
12	* Recitation (I - X)	
13	Competition	22 nd - Sunday
14*	* Selection for Speech	
16	Competition (III - X)	
17	* Activities (I - X)	29 th - Sunday
18		
19	21 st : * Speech Competition	
20	(I - X)	
21*	* Selection for	
23	Extempore Speech	
24	Competition (III - X)	
25	* Activities (I - X)	
26		
27	28 th : * Extempore Speech	
28*	Competition (III - X)	
30	* Activities (I - X)	
31		
26 days		

Working Days: 26 Non-Teaching Days: 4 Teaching Days: 22

ANNUAL CALENDAR

Name of the Month : June, 2016

Working Days	School Programmes	Sundays & Holidays
1	4 th : Celebration of World	5 th - Sunday
2	Environment Day	
3		
4*	4 th : * Calligraphy	12 th - Sunday.
6	Competition (I - X)	
7	* Activities (I - X)	19 th - Sunday
8	* Trustees' Meet with	
9	NTTs	
10		20 th to 30 th :
11	6 th - 15 th : P. P. T. for F.A. - I	Summer Vacation
13	(I - X) & Classes	
14		
15	9 th - 15 th : Evaluation - I	
16	(Nursery & K.G.)	
17		
18	21 st : Yoga Day	
= 16 days		
	20 th - 30 th : Special classes of	
	class IX and X	
	: Summer Camp	

Working Days: 16 Non-Teaching Days: 1 Teaching Days: 15

ANNUAL CALENDAR

Name of the Month : November, 2016

Working Days	School Programmes	Sundays & Holidays
1	5 th : Bhupendra Divas	6 th - Sunday
2	* Results of Term - I	
3		
4		13 th - Sunday
5*	11 th : National Education Day	
7		
8	: Full Rehearsal for Talent	20 th - Sunday
9	Show	
10		
11		24 th - Lachit Divas
12*	12 th : Talent Show	
14		
15		27 th - Sunday
16	14 th : Children's Day	
17		
18		
19*		
21	19 st : Class & Activities (I - X)	
22		
23		
25	28 th : Class & Activities (I - X)	
26		
28		
29		
30	25 th - 30 th : Evaluation - II	
=25 days	(Nursery - K.G.)	

Working Days: 25 Non-Teaching Days: 4 Teaching Days: 21

ANNUAL CALENDAR

Name of the Month : August, 2016

Working Days	School Programmes	Sundays & Holidays
1	6 th : * Go As You Like	7 th - Sunday
2	Competition	
3	(Prep. to X) &	
4	* Inter House Football	14 th - Sunday
5	Match	
6*	13 th : * Inter House Football	21 st - Sunday
8	* Activities (I - X)	
9		
10	* Making of National	
11	Flag of Paper	22 nd - Tithi of Madhav
12		Deb
13*	15 th : Independence Day	
15	20 th : * Spot Essay Writing	
16	Competition (III - X)	25 th - Janmastami
17	* Selection for Quiz	
18	Competition (III - X)	
19	* Activities (I - X)	28 th - Sunday
20*	27 th : * Quiz Competition	
23	(III - X) &	
24	* Workshop and	
26	Selectoin for Debate	
27*	Competition	
29	* Activities (I - X)	
30		
31	28 th : G.A.C. Meet	
= 25 days	Time: 9:00 - 11:00 a.m.	

Working Days: 25 Non-Teaching Days: 4 Teaching Days: 21

ANNUAL CALENDAR

Name of the Month : September, 2016

Working Days	School Programmes	Sundays & Holidays
1	5 th : * Teachers' Day	3 rd - Tithi of Sankardev
2	7 th : Trustees' Meet with Non-Teaching Staff.	4 th - Sunday
5		
6		
7		
8	8 th : World Literary Day	11 th - Sunday
9		
10*		
13	10 th : * Debate Competition (VI - X)	12 th - Id-Ud-Zuha
14	* Results of F.A. - II (VI - X)	
15	* Activities (I - X)	
16		
19*		17 th - Study Leave
20*		18 th - Sunday
21*	14 th - 28 th : Hindi Paguria	
22*	5 th -16 th : Revision for SA-I	
23*		
24*		25 th - Sunday
26*	19 th - 30 th : S.A. - I (I - X)	
27*		
28*		
29*		
30*		
23 days		

Working Days: 23 Non-Teaching Days: 13 Teaching Days: 10

ANNUAL CALENDAR

Name of the Month : October, 2016

Working Days	School Programmes	Sundays & Holidays
1*	1 st : * Selection for Singing Comp. (I - X) & * Activities (I - X)	2 nd - Sunday
3	* Celebration of Gandhi Jayanti	7 th - 15 th : Pooja Vacation
4		
5		
6		
17	22 nd : * Singing Competition (VI - X)	16 th - Sunday
18	* Activities (I - X)	23 rd - Sunday
19	* Science Model Making	
20		29 th - Diwali
21		
22*		
24*	24 th - 28 th : Annual Sports & Practice for Talent Show	30 th - Sunday
25*		
26*		
27*		
28*		
31		
= 17 days		

Working Days: 17 Non-Teaching Days: 7 Teaching Days: 10

ANNUAL CALENDAR

Name of the Month : March, 2017

Working Days	School Programmes	Sundays & Holidays
1	1 st -4 th : Revision for SA-II	5 th - Sunday
2	7 th - 18 th : S.A. - II (I - VIII)	
3		6 th - Study Leave
4		
7*		
8*	21 st : Distribution of	12 th - Sunday
9*	Answer Sheets of	
10*	Evaluation - III (Prep. -	13 th - 14 th : Holi
11*	K.G.) & S.A.- II (I - VIII)	
15*	20 th - 25 th : Evaluation and .	
16*	Result Work	19 th - Sunday
17*		
18*		26 th - Sunday
20*	25 th : Declaration of	
21*	Results and	
22*	distribution of	27 th - 31 st :
23*	Progress Reports	Post Exam
24*		Vacation
25*		
19 days		

Working Days: 19 Non-Teaching Days: 15 Teaching Days: 4

ANNUAL CALENDAR

Name of the Month : December, 2016

Working Days	School Programmes	Sundays & Holidays
1	1 st to 10 th :	2 nd : Axom Divas
3		
5	PPT for F.A. - II (I - V)	
6	PPT for F.A. - III (VI - X)	
7	& Classes	4 th - Sunday
8		
9		
10	3 rd : Trustees' Meet with NTTs	
12		11 th - Sunday
13		
14		
15	10 th : Class & Activities (I - X)	
16		18 th - Sunday
17		
19		
20	17 th : Class & Activities (I - X)	
21		25 th : Sunday
22		
23		
24	24 th : Class & Activities (I - X)	
26		
27		
28		
29		
30		
31		
=26 days		

Working Days: 26 Non-Teaching Days: 0 Teaching Days: 26

ANNUAL CALENDAR

Name of the Month : January, 2017

Working Days	School Programmes	Sundays & Holidays
16	2 nd -12 th : Workshop on Cricket	1 st - Sunday
17	21 st : Class Activities (I - X)	
18		2 nd - 14 th :
19	22 nd : G.A.C. Meet	Winter Vacation
20	Time : 9:00 - 11:00 a.m.	
21		
24	26 th : Republic Day	15 th - Sunday
25		
26*	28 th : Results of F.A. - III	
27	(VI - X)	22 nd - Sunday
28	* Class & Activities	
30	(I - VIII)	
31	* Combined Meet (Trust, S.M.C. & Teachers)	23 rd - Netaji's Birthday
13 days	Time : From 1:00 p.m.	
	25 th - 31 st : Pre-Board Exam (IX & X)	29 th - Sunday

Working Days: 13 Non-Teaching Days: 1 Teaching Days: 12

ANNUAL CALENDAR

Name of the Month : February, 2017

Working Days	School Programmes	Sundays & Holidays
1*	1 st : Saraswati Pooja,	5 th - Sunday
2	Exhibition & Display of	
3	Wall Magazine.	
4		10 th - Chilarai Divas
6*	4 th : Class & Activities (I - X)	
7	: Trustees' Meet with Non-	
8	Teaching Staff.	12 th - Sunday
9		
10		
11	6 th : Foundation Day	
13		19 th - Sunday
14		
15	11 th : Result of Pre-Board	
16	Exam (IX & X)	
17	Class & Activities (I - X)	24 th - Shiv Ratri
18		
20	18 th : Class & Activities (I - X)	26 th - Sunday
21		
22		
23	20 th - 25 th : Evaluation - III	
25	(Nursery and K.G.)	
27		
28	25 th : Class & Activities (I - X)	
= 23 days	13 th -28 th : Revision for SA-II	

Working Days: 23 Non-Teaching Days: 2 Teaching Days: 21

UNIFORMS

ALL TEACHING DAYS

Boys' : Cream colour shirt, Olive green pant & Tie, Black shoes & White socks with green stripes.

Girls' : Cream colour shirt, Olive green skirt & Tie, Black shoes & White socks with green stripes, Black ribbon / hair band

NON-SCHOLASTIC DAYS

Black trousers & House colour (Green/Red/Blue/Yellow) T-Shirt & White canvas shoes

WINTER : Olive Green Sweater for both boys and girls
Black slacks for girls.

SCHOOL TIME

8:30 a.m. to 2:30 p.m.

SUMMARY

MONTH	WORKING DAYS	TEACHING DAYS	NON-TEACHING DAYS
April, 16	20	10	10
May, 16	26	22	04
June, 16	16	15	01
July, 16	12	10	02
Aug., 16	25	21	04
Sept., 16	23	10	13
Oct., 16	17	10	07
Nov., 16	25	21	04
Dec., 16	26	26	00
Jan., 17	13	12	01
Feb., 17	23	21	02
Mar., 17	19	04	15
Total	245	182	63

Working Days : 245

Teaching Days : 182

Non-Teaching Days: 63

NOTE:

- (i) Days marked with * are non-teaching days
- (ii) All schedules are subject to change under unavoidable circumstances and for better arrangement.
- (iii) Guardians' Meets will be held class-wise with prior information.

PLANNING OF COMPETITIONS

Sl. No.	Name of Competition	Date of Selection	Date of Competition	Categories
1	Inter-House Cricket Match		April - 23	House-wise
2	Dance (Prep. - X)		April - 30	A (Prep.) B (Nur. & K.G.) C (I & II) D (III - V) E (VI - X)
3	Drawing (Prep. - X)		May - 7	A (Prep.) B (Nur. & K.G.) C (I & II) D (III - V) E (VI - X)
4	Rhyme (Prep. - K.G.) Recitation (I - X)	May - 7	May - 14	A (Prep.) B (Nur. & K.G.) C (I & II) D (III - V) E (VI - X)
5	Speech (I - X)	May - 14	May - 21	A (I & II) B (III - V) C (VI - X)
6	Extempore Speech (III - X)	May - 21	May - 28	A (III - V) B (VI - X)
7	Calligraphy (Prep - X)		June - 4	Class - wise

PLANNING OF COMPETITIONS

Sl. No.	Name of Competition	Date of Selection	Date of Competition	Categories
8	Solo Acting (I - X) (Prep. - X)		July - 23	A (I - II) B (III - V) C (VI - X)
9	Go As You Like (Prep. - X)		Aug - 6	A (Prep.) B (Nur. & K.G.) C (I & II) D (III - V) E (VI - X)
10	Inter House Football Match		Aug. - 13	House-wise
11	Spot Essay Writing (III - X)		Aug. - 20	A (III - V) B (VI - VIII) C (IX - X)
12	Quiz (III - X)	Aug - 20	Aug. - 27	III - X
13	Debate (VI - X)	Aug - 27	Sep. - 10	VI - X
14	Singing ((I - X)	Oct. - 1	Oct. - 22	A (I - II) B (III - V) C (VI - X)

ACTIVITIES OF ECO CLUB

DATE	ACTIVITY	DESCRIPTION
04-06-2016	Environment Day Celebration	Cleaning of school premises, poster making competition, plantation, speech and demonstration
04-08-2016	Cleaning of school premises	Students will clean the premises, decorate the Flag Hoisting Ground
03-10-2016	Disaster Management Day Celebration	Workshop, Mock-drill
01-01-2017	Cleaning of school premises, white washing of trees	Students will clean the premises, decorate the Pandal, arrange the seats

ACTIVITIES OF SCIENCE CLUB

DATE	ACTIVITY	DESCRIPTION
22-10-2016	Science Model Making	Students will bring the necessary things from home and make the model in school
01-02-2017	Science Exhibition	Experiments, Demonstration, Collection of species etc.

ACTIVITIES OF CULTURAL CLUB

DATE	ACTIVITY	DESCRIPTION
0-04-2016	Dance Competition	Participants will dress up at home and bring their songs only in Pendrive, not in CD/ DVD/Cassette etc.
3-07-2016	Solo-Acting Competition	Each participant will get minutes to act individually
6-08-2016	Go As You Like Competition	Participants will dress up at home.
1-10-2016	Singing Competition	Participants must arrange their own instruments and instrumentalist
5-11-2016	Celebration of Bhupendra Divas	A tribute to Dr. Bhupen Hazarika through songs recitations and speeches.

ACTIVITIES OF LITERARY CLUB

DATE	ACTIVITY	DESCRIPTION
07-05-2016	Rhyme/Recitation Competition	Rhymes/Poems will be selected and announced in advance
21-05-2016	Speech Competition	Topics will be announced in advance
28-05-2016	Extempore Speech Competition	A student will select any one topic out of two given on the spot
20-08-2016	Spot Essay Writing Competition	Topics will be announced on the spot
27-08-2016	Quiz Competition (I - X)	It will be an inter-house competition
08-09-2016	World Literacy Day celebration	Seminar and Demonstration
10-09-2016	Debate Competition	Topic will be announced in advance
11-11-2016	National Education Day celebration	Seminar and Demonstration
01-02-2017	Renewal Wall Magazine	

ACTIVITIES OF SPORTS CLUB

DATE	ACTIVITY	DESCRIPTION
3-04-2016	Inter House Cricket Match	Green House V/S Red House Blue House V/S Yellow House
0-06-2016 To 0-06-2016	Workshop on Football (Summer Break)	From Class III to VIII
3-08-2016	Inter House Football Match	(i) Blue House V/S Red House (ii) Green House V/S Yellow House
4-10-2016 To 8-10-2016	Annual Sports	March-past, Drill, Sports Competition etc.
2-01-2017 To 2-01-2017	Workshop on Cricket (Winter Break)	From Class III to VIII

LIST OF HOLIDAYS FOR SCHOOL OFFICE

DATE	OCCASION
13-04-2016 TO 17-04-2016	BOHAG BIHU
22-06-2016 TO 03-07-2016	SUMMER HOLIDAYS
25-08-2016	JANMASTAMI
22-09-2016	TITHI OF MADHABDEB
03-09-2016	TITHI OF SANKARDEB
12-09-2016	ID-UD-ZUHA
07-10-2016 TO 15-10-2016	POOJA VACATION
29-10-2016	DEWALI
24-11-2016	LACHIT DIVAS
02-12-2016	AXOM DIVAS
10-01-2017 TO 15-01-2017	BIHU & WINTER VACATION
23-01-2017	NETAJI'S BIRTHDAY
10-02-2017	CHILARAI DIVAS
24-02-2017	SHIVARATRI
13-03-2017 TO 14-03-2017	HOLI

HOME WORK NOT DONE

Date	Subject	Teacher's Signature	Parent's Signature

RECORD OF GRADES / MARKS OBTAINED

Examinations				
Drawing				
English				
E.V.S.				
Assamese				
Hindi				
Mathematics				
Science				
S. Studies				
M. Science				
G. K.				
Comp. Sc.				

